

## **PROJECT SHOWING MINUTES**

### **PROJECT: WALLOPS FLIGHT FACILITY**

**County: ACCOMACK**

**District: HAMPTON ROADS**

**Contract ID: C0000108111**

**Order No. J06**

**Route: 803**

**FHWA No.: NONE**

**December 15, 2015**

Harold Caples, P.E., VDOT Assistant Director of Contracts, opened the showing at 1:00 a.m. Mr. Caples stated this is a required showing and requested that all bidders sign the attendance sheet. He announced the showing will cover information in the bid document and plans. He noted that the minutes will be available on the VDOT website and unanswered questions will be posted in the minutes and/or on the Construction Advertisement Bulletin Board (CABB). Attendees were bussed to the access road which led to the project.

Mr. Caples invited VDOT and other support members to introduce themselves. In attendance were representatives from the Contracting Industry, VDOT, NASA and Virginia Space Flight. Details of attendees are shown on the attached Project Showing Attendance Sheets.

Mr. Caples discussed the following items from the bid document:

- Bid date: Wednesday, January 27, 2016 at 10:00 a.m.
- Fixed completion date: December 9, 2016
- Project Description: 0.57 Mi. GRADE, DRAIN, ASPHALT PAVE AIRSTRIP
- Bid options
  - Base Bid includes access road construction and runway construction station 10+00 to 23+00
  - Option 1 station 00+00 to 10+00
  - Option 2 station 23+00 to 30+00
- Unique items on project and address sensitive areas
  - WOUS and Wetlands – Will be staked / flagged by others prior to start of construction
  - Bald Eagle Nesting Buffer –660 feet from the eastern end of proposed runway
  - Archeological Site / Revolutionary War Earthworks – Will be flagged prior to construction
  - Observation Towers (2 shown on plans) – A special provision will be added by addendum for protection of bats. VDOT personnel will evaluate structures prior to demolition. Contractor will reexamine within 7 days of planned demolition.

- Protection of existing Fiber Optic Line crossing around station 11+00. Fiber Optic line will be marked and protective measures need to be taken prior to construction..
- Site Access procedures / requirements will be required. VCSFA to coordinate with low bidder, access requires US Citizenship and background check. Personnel with “Green Cards” will also be granted access. See page ACCESS PROCEDURES in proposal.
- A number of debris piles are located within project limits which will need to be removed. These piles have the potential to conceal UXO’s. Ernie Cornwall will be the point of contract to clear these debris piles during their removal. The cost of removing these debris piles will be included in the cost of clearing and grubbing.
- Project will have a field office for VDOT personnel. No power, phone, or water is available onsite on the Airstrip site.
- UXO /MEC will be cleared with trees in advance of execution of this contract
- 2 former sites of existing Transformers are in the process of being remediated. Transformers and adjacent material is considered Hazardous.
- The following special provision, bid items and or special provision copy notes were discussed
  - Archeological Site/Revolutionary War Earthworks – No Relic Hunting see SPCN
  - The elimination of the Communication bid items and their respective specs.
  - SPCN for Limitation of Operations denotes restriction on contractors work due to space flights. 5 days will be allowed for schedule adjustment due to launches.
  - SPCN for Limitation of Operations for UXO /MEC will be added per addendum to denote restriction on contractors work due to possible UXO / MEC conflicts. 5 days will be allowed for schedule adjustment due to conflicts which will delay work.
  - No DBE goals on this project.
- Scope of Work
  - Clearing and Grading will not include tree removal. This work will be done by others. Contractor will be required to grub and remove stumps and mulch.
  - Site Dig Permit will be required from VCSFA. Request 15 days prior to commencing construction. See General Note 2
- Environmental Items
  - Corps and DEQ Individual Permits apply to this project.
  - Special Requirements i.e. time of year restrictions (TOYR) Northern Long Eared Bat at Structure demolition, Bald Eagle Nesting (Far Eastern End of Site).
  - Be aware and alert for Malodorous Soils, borrow / waste to be kept on-site, as directed by the Engineer.
- Right-a-Way
  - Limits of clearing, WOUS, wetlands, archeological site, bald eagle nesting; all currently being flagged and safety fence installed along limits prior to construction.

**A safety briefing was held after Mr. Caples narrative in order to access the project site.**

**Attendees were given a walk down the access road and thru of the project. Points of Interest were shown and noted including but not limited to right-a-way boundaries, existing fiber optic cable, debris piles and the 2 observation towers. Pictures were permitted. After tour of project a question and answer session was held.**

**Questions and answers:**

**Question**

Attendee – Is this the only access road to the project site?

**Answer:** Yes, this is the primary road shown on plans to access the work site, Based on conference call held on 12-18-15, this has been granted, but no further access along that roadway to the north (barrier installation) and ROW must be yielded to other traffic on the roadway.

**Question**

Attendee – Are there any weight Limitations on the bridge coming over the island to the project site?

**Answer:** Mr. John Saker said that DMV limits will apply to Island Bridge. A permit will be required on any vehicle weight which exceeds 80,000 pounds. This information will be forthcoming showing a load chart published by DMV. We will posted the information on our Construction Web Site.

**Question**

Attendee - How will showing minutes be published?

**Answer:** Mr. Caples said that showing minutes will be emailed out 5 days after showing to all attendees and posted on CABB.

**Question:** Will Electronic Bids be accepted?

**Answer:** Yes

**After Question and Answer Period, Mr. Caples concluded the Showing and all Attendees were bussed back to the Island Gate on Wallops Island. The showing ended at 3:00 p.m.**



**Attendance Sheet**

Description Wallops Island Flight Path – required showing

Date/Time: December 15, 2015 @ 1:00 P.M. (No one admitted after 1:00 P.M.)

\*\*\*\*\* Please Print\*\*\*\*\*

\*\*\*\*\* Please Print\*\*\*\*\*

Company Name and Address	Representative	Telephone/ Fax	Email Address
Branscome	Doug Matthews	757-787-4801	matthewsd@branscome.com
BRANSCOME	MIKE WILLIS	757-592-0558	WILLISM@BRANSCOME.COM
<del>Stedman</del> VDOT	SIOWAN LONGFORD	804-786-7131	WILLIAM.LONGFORD@VDOT.VIRGINIA.GOV
VDOT	Andy Keetow	804-786-1166	William.Keetow@VDOT.Virginia.Gov.
VCSFA	Kim Lochrie	757-440-4020	Kim.Lochrie@vaspace.org
VCSFA	Sheilla Taylor	757-824-2335	Sheilla.Taylor@vaspace.org
NASA	John Saecker	757-824-1695	john.r.saecker@nasa.gov

COMMONWEALTH OF VIRGINIA  
DEPARTMENT OF TRANSPORTATION  
PROJECT SHOWING ATTENDANCE SHEET

CONTRACT ID. NO.: C0000108111 PROJ. NO.: WALLOPS FLIGHT FACILITY RESIDENT ENGINEER: Chris Isdell  
ROUTE: 803 COUNTY: ACCOMACK DATE: 12/15/15  
DISTRICT: Hampton Roads RESIDENCY: ACCOMACK TIME: 1300

REPRESENTATIVE	COMPANY	COMPANY ADDRESS	PHONE NUMBER
LANCE ELLER	VDOT (cm)	23096 Court House Hill Accomack VA 23320	757-787-1550
MITCH CONNER	VDOT (ACE)	1492 S.M. ... C. Rankin VA 23320	757 619 2633
HEATHER TANZA	EV WILLIAMS	925 S. MILITARY HWY, VB, 23464	757-420-1140
Steven Griffith	EV Williams	Same	757-438-8425
Stephen McKewen	VDOT ASST Accomack	Court House	757-787-1550
Jay Richardson	NASA Facilities		501 on base 413 225 0692
Sean Mulligan	VA Space		757-824-3000
Dale Nash	VA Space		757-440-4020
Josh Bendick	NASA	200/F-6	757-824-1281
Daryl Moore	VA Space		540-450-4044
Aaron Darby	NASA		757-824-1281
Jay Savage	NASA	WFF	757-824-1276
T. Meyer	NASA	WFF Code 250 EV	757-824-1987
for Mitchell	NASA	NASA WFF Code 250 tm	757-824-1127

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